**SITE RULE AMENDMENT – COMPLIANCE AND ACTIVE GARDENING REVIEW AS PART OF BILLING PROCESS**

 For at least the past two years, as part of the membership renewal process, there has been a review of plots for compliance and whether being actively gardened. Gardeners of these plots are not eligible to renew their membership until correct the situation. Site Rule III.B.4 currently addresses not renewing membership of gardeners with noncompliant plots as part of the regular noncompliant plot enforcement process.

*. . . If the plot is subject to renewal during this process, a renewal statement will not be sent to the member until the compliance issue is resolved. If the plot is returned to compliance, the due date for the renewal fee will be adjusted.*

The annual noncompliance review process being used as part of billing is a somewhat "artificial" application of the noncompliance process language. It would be better to address more directly as part of the billing process. Explicitly making part of billing process is more direct and more accurately reflects what is actually happening. It would mean that once a year, all plots are reviewed and flagged if noncompliant or not being actively gardened.

|  |  |  |
| --- | --- | --- |
| **CURRENT RULE** | **AMENDED RULE** | **COMMENT** |
| I. Membership; Plot Assignment; Fees; Service Hours E. Fees 1. Membership Fees 1. Annual membership fees for members assigned as primary gardeners are payable by February 1 as follows:

*[List of fees omitted]*Initial fees for new primary gardeners are payable on a prorated annualized basis. 1. The treasurer may permit payment of membership fee in installments when appropriate to a member’s specific circumstances.
2. Fees not paid may result in the termination of membership.
3. A statement will be sent to the member by January 15.
 | e. In conjunction with annual billing, plots shall be reviewed for compliance and whether being actively gardened. Members gardening an identified plot must bring the plot into compliance and be actively gardening plot by January 10 to be eligible to renew their membership. The member shall be given notice of the noncompliance by two different methods of communication (e.g., by email and US mail or by email and text message). Members shall have a minimum of 21 days to bring plot into compliance or begin actively gardening plot. If the last day of the 21 day period is later than January 10, the January 10 deadline shall be automatically extended to the last day of the 21 day period. | New section. January 10 is 5 days before the date (January 15) dues statements must be sent out. The requirement that notice be given by two methods of communication is similar to that required in current noncompliant plots enforcement process. The minimum time period a gardener must be allowed to bring plot into compliance and/or begin actively gardening plot is same as required current noncompliant plots enforcement process. |